

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

The Board of Trustees met in regular session January 7, 2020. All Trustees being present. The minutes of the December 17, 2019 meeting were approved as presented.

The reorganizational meeting was held. A motion was made by Steve Core and seconded by Russell Junk for the following slate of officers;
 Marvin Garrison, President
 Russell Junk, Vice President
 Steve Core, member of board.
 It was also determined the meeting times would not change from the 1st and 3rd Tuesday each month at 7:00p.m. at the firehouse in Frankfort. Vote 3-0 in favor of motion.

The Amended certificate as turned in to the Ross County Auditor is \$1,165,268.78 and the appropriation resolution is for \$1,158,380.34.

Purchase orders 1-2020 to 66-2020 and blanket certificates 1-2020 to 22-2020 were approved and signed.

A motion by Marvin Garrison and seconded by Steve Core to change the payroll certification, health and vision insurance percentages for the Trustees as follows:
 General 15%
 Road and Bridge 75%
 Fire and EMS 10%.
 The Fiscal Officers will remain unchanged. Vote 3-0 in favor of motion.

Motion by Marvin Garrison and seconded by Russell Junk to accept the following salary schedules for 2020.

Shawn Harper	\$250.00 per month
Chad Forby	200.00 per month
Kevin Pancake	350.00 per month
Rhonda Cheesebrew	275.00 per month
Ashley Hill	16.50 per hour to start with first payroll in February
Caleb Uhrig	18.50 per hour to start with first payroll in February
Roy Delaney	12.00 per hour
Ira Bernard	12.00 per hour
Paramedic Stipend	25.00 per run
EMT, First responder, Driver	20.00 per run. Vote 3-0 in favor of motion

The following bills were approved for payment

Payments

VSP	116.62
Martin Givens Excavating	20,680.82
Anthem	11,132.37
Ross Co Water	22.89
South Central Power	615.00
Health Care Logistics	96.72
Valero	371.25
Ira Bernard	222.35
Roy Delaney	21.25
Ashley Hill	1,043.71
Caleb Uhrig	858.38
Treasurer State of Ohio	762.00
Ross Co. EMA	100.00
Verizon	14.10
Snap On	255.00
Lewellen's	58.00
South Central Power	718.00
AEP	117.47
Harpers	429.80
Buckeye Propane	563.10
Lightle Enterprises	415.00
BWC	294.64

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

Harpers	739.70
Thomas Gas	145.20
Bound Tree	247.30
Central Auto	517.00
All State Fire	39.90
Sowers	855.00
Frankfort Hardware	77.46
Buckeye Propane	247.34
Ira Bernard	321.17
Roy Delaney	400.23
Ashley Hill	1,072.98
Caleb Uhrig	1,114.59
Total	\$44,686.34

Receipts

Ross Co Aud. Local Govt	2,539.83
Village of Frankfort	5,000.00
Haller	201.00
Faye Whaley	400.00
Ebright	400.00
Haller	400.00
Helen Skaggs	1,200.00
Ed Freygang	400.00
Total	\$ 10,540.83

Rhonda Cheesebrew attended asking to add James D. Cominsky as EMT and firefighter. He has cards and is qualified to be both. Motion by Russell Junk and seconded by Steve Core to accept. Vote 3-0 in favor of motion.

Shawn Harper and Chad Forby attended to let the trustees know they have been in contact with The County Born Foundation concerning a new Squad and Fire Truck. Chief Harper informed the Trustees that a new Squad would not paid for by the foundation due to the Trustees already agreeing to make the purchase but would be buying a fire truck for \$600,000. Chief Harper is to talk with the investment advisor and have them to contact the fiscal officer to discuss funding further. Chief Harper was informed the Township does not have the ability to borrow these funds if the Foundation does not wish to pay for it in its entirety from the beginning. Chief Harper and Asst. Chief Forby were reminded to be sure and have the funding to fully equip the truck due to the Township not being able to fund any of the extras. Asst. Chief Forby asked about the purchase of a jaws of life in the amount \$7,750. They were reminded again they are to have a wish list submitted to the Trustees for review as in the past and this has never been provided. This list is to be provided to the Trustees by September 15th so the requests can be reviewed and put in the budget. The \$7,750 request was tabled and no action was taken.

President Man C. Sam Clerk [Signature]

RECORD OF PROCEEDINGS

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Concord Township Trustees

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Held The Board of Trustees met in regular session January 21, 2020. All Trustees being present, except Russell Junk, who was excused. The minutes of the January 7, 2020 meeting were approved as presented.

Joshua Burdett	18.47
Rhonda L. Cheesebrew	330.40
Steven M. Core	776.47
Matthew Cunningham	117.76
Chad Forby	183.67
Marvin Garrison	740.59
Shawn R. Harper	229.48
Harry B. Junk II	855.53
Russell A. Junk	431.20
Anna McGowan	220.68
Lowell Pollock	115.07
Kevin Pancake	321.41
Rebecka Speestra	106.20
Kimberly Woodruff	69.15
All State Fire	1,083.70
EMP	412.11
Chillicothe Telephone Co	444.58
Ross Co. Treasurer	1,904.36
Medicount	604.59
Buckeye Propane	55.40
Sowers	1,425.00
Cintas	82.52
Bob's Welding	130.00
Ira Bernard	12.99
VISA	65.06
Valero	355.89
Ira Bernard	297.93
Roy Delaney	405.56
Ashley Hill	1,224.80
Caleb Uhrig	1,143.80
Anthem	11,329.37
BWC	6,129.15
Total	\$ 14,070.69

Receipts	
Ross Co Aud. MV	1,382.46
Gas	11,526.78
Permissive	1,757.99
Medicount	6,134.16
Ebright	1,200.00
LCNB	47.14
Bobby Christian	601.00
Total	\$ 22,649.53

Motion by Steve Core and 2nd by Marvin Garrison to purchase external storage device for \$75.00 to computer system. Vote 2-0 in favor of motion.

Motion by Marvin Garrison and 2nd by Steve Core to put various fire items on Gove deals to sell. 2-200,000 BTU Rezmor Heaters, 15 SCBA, 14 SCBA masks, 15 SCBA bottles, 34 helmets, 18 turnout coats, 25 turnout pants, unit 602 fire engine. Vote 2-0 in favor of motion

Motion by Marvin Garrison and 2nd by Steve Core to hire Steve Loel to do ditch work on Clark Lane in the approximate amount of \$250. Vote 2-0 in favor of motion.

President Marvin C. Garrison Fiscal Officer [Signature]

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Concord Township Trustees

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The following bills were approved for payment

Payments

VSP	116.62
Buckeye Roofing and Gutters	1,400.00
R.D. Holder	911.63
Ross Co Water	22.89
South Central Power	749.00
DTB Distributors	274.80
Caleb Clark Trucking	347.50
EMP	352.32
GSSG	240.00
D and J Construction	1,118.00
Caleb Uhrig	858.38
SBH	393.00
Modern Office Methods	88.65
South Central Power	718.00
AEP	102.30
Weedoowindoze	232.00
Buckeye Propane	492.10
Tow Path	763.60
Central Auto	517.00
All State Fire	19.95
Sowers	675.00
Frankfort Hardware	35.65
Ira Bernard	325.99
Roy Delaney	498.96
Ashley Hill	1,104.07
Caleb Uhrig	858.02
Total	\$13,215.43

Receipts

Ross County Aud.	Local Govt	2,889.66
Carolyn True		2,400.00
Ebright		800.00
Ware		500.00
Total		\$ 6,589.66

Melissa Mitchell of 120 Lowell Ave and Emily McCarthy of 150 Lowell attended the meeting asking the trustees to abandon an easement of ground located between the two above parcels. They have contacted Charles Ortman, Ross County Engineer concerning this. He has instructed them to get signatures from the other land owner in the subdivision giving their consent that the parcel should go to the adjoining owners being Mitchel and McCarthy above. A motion was made by Steve Core and 2nd by Marvin Garrison to work the above individuals so the easement may be abandoned. The Trustees will make contact with both Mr. Ortman and The Ross County Planning Commission. Vote 2-0 in favor of motion.

Rhonda Cheesebrew attended to give updates on the new squad purchase.

Chad Forby, Asst. Fire Chief attend to inform the Trustees that the Country Born Foundation will be buying a firetruck and work with the Concord Township Fire Department, Inc. Once the Association is delivered the Truck they will have it fully equipped and then donate it to the Trustees. Mr. Forby also indicated that files will be set up for each piece of equipment to document repairs and testing. All records are to be kept at the firehouse.

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Payments

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R.D. Holder	971.63
Ross Co Water	22.89
South Central Power	749.00
DTB Distributors	274.80
Caleb Clark Trucking	347.50
EMP	352.32
GSSG	240.00
D and J Construction	1,118.00
Caleb Uhrig	858.38
SBH	393.00
Modern Office Methods	88.65
South Central Power	718.00
AEP	102.30
Weedoowindoze	232.00
Buckeye Propane	492.10
Tow Path	763.60
Central Auto	517.00
All State Fire	19.95
Sowers	675.00
Frankfort Hardware	35.65
Ira Bernard	325.99
Roy Delaney	498.96
Ashley Hill	1,104.07
Caleb Uhrig	858.02
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Rhonda Cheesebrew attended to give updates on the new squad purchase.

Chad Forby, Asst. Fire Chief attend to inform the Trustees that the Country Born Foundation will be buying a firetruck and work with the Concord Township Fire Department, Inc. Once the Association is delivered the Truck they will have it fully equipped and then donate it to the Trustees. Mr. Forby also indicated that files will be set up for each piece of equipment to document repairs and testing. All records are to be kept at the firehouse.

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Held _____ 20 _____

Quotes were given by Sowers Lawn Service to provider various tasks for the Township as follows:

Open and Close graves	\$225
Mowing following areas	
Bushmill	45
Sunoco Building	30
Old Methodist Church	65
Old Baptist Church	65
Sharon	75
Plano Rd	45
Hire	45
Junk	55
Lattaville Firehouse	55
Roxabel Park	65
Sections 10,11,12 and Potters	
Field at Greenlawn	300
One Round of Spraying	650

Mows per month April 4, May 4, June 3, July 3, August 2, September 2, October 2 November if needed. Also presented was liability insurance policy and BWC Certificate. Motion to accept by Steve Core and 2nd by Marvin Garrison. Vote 2-0 in favor of motion.

Bridges with Reduced load limits as provided by the Ross County Engineer were discussed. There is one in Concord Twp on Westfall Rd. # C-060-0466.

President Mark C. Dan Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in rescheduled regular session February 17, 2020. All Trustees being present, except Russell Junk, who was excused. The minutes of the February 4, 2020 meeting were approved as presented.

Joshua Burdett	55.41
Rhonda L. Cheesebrew	400.83
James Cominsky	8.47
Steven M. Core	776.47
Matthew Cunningham	92.35
Chad Forby	183.67
Marvin Garrison	740.59
Shawn R. Harper	229.48
Harry B. Junk II	855.53
Russell A. Junk	431.20
Anna McGowan	312.52
Jamie Newland	18.37
Lowell Pollock	138.03
Kevin Pancake	321.41
Rebecka Speestra	88.55
Kimberly Woodruff	92.11
Stryker	1,446.00
EMP	412.11
Tow Path	1,124.70
Medicount	604.59
Buckeye Propane	558.83
EMP	1,640.96
Cintas	103.15
Martin Givens Excavating	6,291.15
Steve Core	15.00
Harpers	64.25
County Sanitary Service	350.00
Wilson Repair	55.00
Verizon	14.30
Thomas Gas	325.53
Pickaway Ross JVSD	924.00
AG Pro	76.18
Western Ohio Rescue	7,900.00
VISA	287.18
BWC	294.84
Ira Bernard	377.43
Roy Delaney	295.57
Ashley Hill	1,330.40
Caleb Uhrig	1,197.79
Engel Excavating	780.00
Total	\$ 31,150.13
Receipts	
Ross Co Aud. MV	1,666.25
Gas	11,879.82
Permissive	2,115.00
Medicount	9,603.59
LCNB	42.50
Total	25,307.16

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

Betty Garrison of 7129 Westfall Rd. attended asking if there is a township road to the North of parcel 06080803800 in Concord Township. She indicates a tenant living at this parcel claims there is a township road there. The Trustees believe there is no road and has asked Mrs. Garrison to contact the Ross Co. Engineers office. She is to get back with the Trustees if this does not solve the issue.

Rhonda Cheesebrew, Squad Captain ask for permission for Jesse Smith to take the EMT class to be paid for by the Trustees. Motion by Steve Core and 2nd by Marvin Garrison to approve the training Vote 2-0 in favor of motion.

Rhonda also advised the Trustees that Adam Speerstra has also passed the EMT class and has his card and will be running as EMT. Motion by Steve Core and 2nd by Marvin Garrison to approve the adding of Adam to the roster. Vote 2-0 in favor of motion.

Motion by Steve Core and 2nd by Marvin Garrison to approve the use of the firehouse on May 23, 2020 by Lowell Pollock to hold a graduation event. Lowell is to provide the township with a hold harmless. Vote 2-0 in favor of motion.

Motion by Marvin Garrison and 2nd by Steve Core to put card readers on the EMT office next to the meeting room and the storage room in the back of the fire house that stores records. Vote 2-0 in favor of motion

President Marvin C. Bain Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

The Board of Trustees met in regular session march 3, 2020. All Trustees being present. The minutes of the February 18, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Chillicothe Telephone Co.	439.66
R.D. Holder	603.63
All State Fire	19.95
South Central Power	770.00
Rhonda Cheesebrew	123.50
Anthem	11,331.37
C & J Electric	45.00
GSSG	240.00
B & C Communications	995.00
Warren Fire	1,593.05
South Central Power	718.00
AEP	101.05
Valero	235.62
Buckeye Propane	328.83
Sowers	1,375.00
Careworks	950.00
Ira Bernard	391.45
Roy Delaney	572.26
Ashley Hill	1,060.49
Caleb Uhrig	852.02
OPERS	3,079.57
Ohio Dept. of Taxation	259.95
LCNB	1,243.76
Total	\$27,508.98

Receipts

Ross County Aud.	Local Govt	2,348.80
	MV	698.99
	Tax Allocation	14,609.51
	Road Mileage	3,697.50
	1 st 1/2 RE	148,734.55
JA Abernathy		625.00
Murray Fetro		500.00
Total		\$171,214.35

Kevin Pancake reported that siren work for the siren that sets on the Masonic Lodge needs to be completed. The estimate to repair is \$7,884. The township will be responsible for 1/3 of the cost. The Village and Ross Co. EMS will each pay 1/3. Motion by Russell Junk to accept and 2nd by Steve Core. Vote 3-0 in favor of motion.

An estimate for security work at station 2 was presented in the amount of \$1,567.98. Motion to accept by Steve Core and 2nd by Russell Junk. Vote 3-0 in favor of motion.

A motion was made by Marvin Garrison to set up a Facebook page for the township. At this time only information will be pushed out. 2nd by Steve Core. Vote 3-0 in favor of motion.

Kevin Pancake will get pricing for township email.
Chad Forby is to get quote for hoses for 603.

A motion was made by Steve Core to begin the process to put a replacement levy with a decrease in millage to 1.75 mill. 2nd by Marvin Garrison. Vote 3-0 in favor of motion.

A motion was made by Steve Core and 2nd by Russell Junk to make changes to the fee schedule and cemetery rules effective 4-1-2020. Vote 3-0 in favor of motion.

There will be no regular meeting Tuesday March 17, 2020. The next regular meeting will be Tuesday April 7, 2020.

President Mon C. Down Clerk _____

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

The Board of Trustees met in regular session April 7, 2020. All Trustees being present. The minutes of the March 3, 2020 were approved as presented.

Joshua Burdett	18.47
Rhonda L. Cheesebrew	295.19
James Cominsky	8.47
Steven M. Core	776.47
Matthew Cunningham	92.35
Chad Forby	183.67
Marvin Garrison	740.59
Shawn R. Harper	229.58
Ashley Hill	1,154.80
Harry B. Junk II	855.53
Russell A. Junk	431.20
Anna McGowan	165.58
Jamie Newland	18.37
Kevin Pancake	321.41
Lowell Pollock	23.06
Adam Speerstra	35.42
Rebecca Speerstra	34.41
Kimberly Woodruff	46.17
Visa	1,045.06
Adena Occupational Health	288.00
Buckeye Propane	705.58
Central Auto	54.35
EMP	1,315.52
RD Holder	454.90
Sowers	750.00
Medicount	739.11
SBH	1,190.50
VSP	116.62
AEP	187.17
Buckeye Propane	41.84
Cintas	82.52
Ross Co. Water	22.89
Towpath	178.80
D&J Construction	145.00
Verizon	14.18
Littleton Funeral Home	750.00
Chillicothe Telephone	449.61
DTB	108.33
DTB	33.39
Bound Tree	167.90
Modern Office Methods	88.65
Thomas Gas	145.20
Frankfort Hardware	1,255.21
VCNB	8,999.06
Health Care Logistics	83.66
All American Fire	19.95
Ira Bernard	293.25
Caleb Uhrig	1,212.47
Roy Delaney	676.41
Anthem	11,329.37
Valero	277.02
Breathing Air Systems	532.50
South Central Power	774.00
OTARMA	15,770.00
Ira Bernard	274.47
Sowers	1,775.00
Roy Delaney	416.88
Ashley Hill	1,104.07
Caleb Uhrig	1,168.41

RECORD OF PROCEEDINGS

Minutes of		Meeting
BWC	294.64	
LCNB	1,477.14	
Ohio Dept. of Taxation	344.55	
OPERS	3,936.27	
Held		20
Ross Co. Water	22.89	
Green Automotive	628.02	
Ag Pro	89.10	
Central Auto	191.19	
BWC	294.64	
Chillicothe Telephone Co.	440.96	
Frankfort Hardware	685.34	
Lenox	80.00	
Ross Co Trustees and Clerks Assoc	360.00	
Sowers	1,520.00	
Unique Carpets	120.00	
Warren Fire	698.70	
EMP	31.19	
Thomas Gas	145.20	
Total	\$ 71,680.05	
Receipts		
Ross Co Auditor		
Gas	11,833.05	
MV	1,570.93	
Permissive	2,003.75	
Ebright	1,525.00	
Ebright	400.00	
LCNB	25.97	
Medicount	5,840.63	
Medicount	123.03	
Total	\$ 23,327.37	

A motion was made by Steve Core and seconded by Marvin Garrison to rescind the prior motion to run a 5 year replacement with a decrease from 2 mills down to 1.75, and to run a continuous replacement levy with a reduction from 2 mills down to 1.75 and to submit a Resolution of Necessity to the Ross County Auditor. Vote 3-0 in favor of motion.

Art Kunkler from 20/20 will be asked to give chip and seal estimates on the following roads: Sever, Davis Hill, Mallow from St Rt 138 just past 1433 Mallow, and S. Musselman to the bus turnaround. No action will be taken until estimates come back.

The new cemetery rates were mailed to funeral homes 3-20-20 to take effect 4-1-20.

A motion was made by Marvin Garrison and 2nd by Steve Core to accept the bid from Trugreen for grub control at Greenlawn cemetery in the amount of \$3,695. Vote 3-0 in favor of motion.

A motion was made by Marvin Garrison and 2nd by Steve Core to have Kevin Pancake, in addition to his regular duties add the keeping of maintenance and repair records for the fire and EMS to his duties. All of the required maintenance and repair requests are too directed to him and he will report the requests to the Trustees. His monthly pay will increase by \$150 to \$500 per month to be paid from the fire fund starting with the April 2020 pay. Vote 3-0 in favor of motion. Notice will be sent to the Chief and Asst. Fire Chief and to the Squad Captain.

A motion was made by Marvin Garrison and Seconded by Russell Junk to make station 2 the alternate meeting site if needed in the case of an emergency. The time and dates of the regular meetings would remain the same. Vote 3-0 in favor of motion.

Due to the ongoing Coronavirus issues the regular meeting that was to have been held April 21, 2020 has been cancelled and the next meeting is scheduled for May 5, 2020. Motion by Marvin Garrison and 2nd by Russell Junk. Vote 3-0 in favor of motion.

Motion by Russell Junk and seconded by Steve Core to hire as seasonal help in the cemetery Douglas Mosley. His hourly rate will be \$9.00 to be paid from the cemetery fund. He may start May 1, 2020. Vote 3-0 in favor of motion.

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Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

Lowell Pollock was to give training at Station 2 to two high school students from Pickaway Ross JVSD as part of their EMS training. Due to social distancing a motion was made by Marvin Garrison and 2nd by Steve Core to not take an emergency squad there and no training is to be held at this time. Vote 3-0 in favor of motion.

Kevin Pancake reported that the siren on top of the Masonic building is in disrepair and no further work will be done on it. The Township was advised by the Ross Co. EMA that the Ross County Commissioners would be donating a siren from the Ross County Fairgrounds to the Township. The fire chief had contacted South Central Power to see if they would donate a pole and set it to mount the siren on. The Township was denied and SCP would not sell a pole to the township as well. A letter will be sent from the township to SCP reflecting our disappointment in their help in this especially with most of Concord Township and the Village of Frankfort having SCP as it electric provider. The Trustees were informed that American Electric Power will sell a pole to the township and setting it as well.

President Man C. Jamy Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in rescheduled regular session May 5, 2020. All Trustees being present. The minutes of the April 7, 2020 meeting were approved as presented. The following bills were approved for payment.

Joshua Burdett	18.47
Rhonda Cheesebrew	348.01
Steven M. Core	776.47
Matthew Cunningham	92.35
Chad Forby	183.67
Marvin Garrison	740.59
Amy Glandon	18.47
Shawn R. Harper	229.58
Ashley Hill	198.92
Harry B. Junk II	898.21
Russell A. Junk	431.20
Anna McGowan	294.15
Jason Kroll	18.37
Lowell Pollock	115.07
Kevin Pancake	321.41
Adam Speerstra	35.42
Rebecka Speerstra	70.84
Kimberly Woodruff	69.15
R.D. Holder	91.80
EMP	194.77
Teleflex	109.50
Medicount	390.00
VSP	116.62
Valero	143.24
Adena Occupational Health	54.00
Action Automotive	1,987.32
AEP	111.79
Cintas	82.52
Brown Sanitation	300.00
Verizon	14.16
Buckeye Propane	177.36
Postmaster	165.00
Sowers	2,140.00
Green's Automotive	1,222.32
VISA	160.72
Halcore Group	258,660.66
Ira Bernard	255.90
Roy Delaney	750.92
Ashley Hill	1,105.60
Caleb Uhrig	858.76
South Central Power	534.00
RD Holder	754.24
Action Automotive	232.50
Anthem	11,393.08
Caleb Uhrig	1,169.15
Ashley Hill	1,105.60
Roy Delaney	416.88
Medicount	427.46
OPERS	3,026.78
Ohio Dept of Taxation	224.06
LCNB	1,148.10
All-Win Electric	1,568.09
All State Fire	19.95
LCNB	20.00
Ag Pro	284.44
Sowers	2,155.00
Frankfort Hardware	433.70
Total	\$ 299,216.34

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

Receipts	
Ross Co Aud. MV	1,133.86
Gas	10,732.89
Permissive	1,637.79
Local Govt	2,038.88
Issue 1	18,750.00
Medicount	10,284.53
LCNB	26.88
VCNB	200,000.00
BWC	9,784.93
Kelly Johnson	200.00
Linda Evans	150.00
Ebright	900.00
Total	255,649.76

A motion was made by Russell Junk and 2nd by Marvin Garrison to contract with 20/20, Art Kunkler to chip and seal parts of S. Musselman Rd., Sever Rd. and part of Mallow totaling \$44,635.00. Vote 3-0 in favor of motion.

Motion by Steve Core and 2nd by Russell Junk to charge a footer fee in the amount of \$.60 per square surface inch in cemeteries. A permit will be required to set the foundations. Jay Hardy will be paid \$.50 per square surface inch to install.

Franklin Twp will be contacted concerning the possible purchase of the oldest squad.

Motion by Russell Junk and 2nd by Steve Core to add Joshua Kidder to the EMS Roster and will be paid at the EMS level. Vote 3-0 in favor of motion.

Motion by Steve Core and 2nd by Marvin Garrison to not hold the regular meeting on May 19, 2020 and hold the next regular meeting on the normal date and time June 2. Vote 3-0 in favor of motion.

President M. Ann C. Baum Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session May 19, 2020. All Trustees being present. The minutes of the May 5, 2020 were approved as presented.

Rhonda L. Cheesebrew	656.47
Steven M. Core	776.47
Matthew Cunningham	36.94
Chad Forby	183.67
Marvin Garrison	740.59
Shawn R. Harper	229.58
Ashley Hill	88.55
Harry B. Junk II	855.53
Russell A. Junk	431.20
Anna McGowan	183.95
Joshua Kidder	36.94
Kevin Pancake	458.74
Lowell Pollock	115.07
Adam Speerstra	17.71
Caleb Uhrig	70.43
Kimberly Woodruff	23.09
Visa	176.22
DTB	1,183.24
B&C Communications	984.89
Central Auto	79.98
EMP	650.01
Health Care Logistics	105.98
SBH	336.50
Cintas	82.52
Ross Co. Water	22.89
Verizon	14.20
Weedoowindoze	232.00
Chillicothe Telephone	440.96
DTB	107.40
Stryker	32.95
Ira Bernard	284.28
Caleb Uhrig	1,212.47
Roy Delaney	396.13
Ira Bernard	274.47
Sowers	1,775.00
Wayne Mosley	225.16
Ashley Hill	1,105.60
Caleb Uhrig	858.76
Ross Co. Water	22.89
Thomas Gas	368.44
Total	\$ 15,877.87
Receipts	
Ross Co Auditor Local Govt	2,203.13
Concord Twp Fire Inc.	2,250.00
Brian Glandon	400.00
Fred Houser	400.00
Ebright	1,350.00
Ware	450.00
Haller	450.00
Ware	200.00
Ebright	450.00
LCNB	25.97
Jeff Carroll	150.00
Mary Stephenson	150.00
Gregory Goen	3,200.00
Total	\$ 11,923.13

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

Request from Rhonda Cheesebrew asking for permission to add Janelle Randolph , RN, to be added to the EMS roster. Motion to accept by Steve Core and 2nd by Russell Junk. Vote 3-0 in favor of motion

Rhonda Cheesebrew ask for permission to allow for Gabby Schuer and Rebecca Pollock, both being of majority age, be granted permission to observe runs with the EMS to complete EMT training. Motion by Steve Core and 2nd by Russell Junk. Vote 3-0 in favor of motion.

Motion by Steve Core and 2nd by Marvin Garrison to send a Resolution of Certification to the Ross Co. Auditor for a levy to be place on the ballot November 2, 2020 for the Fire and EMS being a replacement with a decrease in the amount of 1.75 mills. Under ORC 5705.19. Vote 3-0 in favor of motion.

President Man C. Brown Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session June 2, 2020. All Trustees being present, except Steve Core who was excused. The minutes of the May 19, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	11,438.08
DTB	155.40
EMP	175.00
B & C Communications	1,825.29
Medicount	451.25
South Central Power	510.00
AEP	117.95
Valero	196.64
Ira Bernard	321.69
Roy Delaney	291.57
Ashley Hill	1,055.81
Caleb Uhrig	1,169.15
Wayne Mosley	312.37
OPERS	3,199.94
Ohio Dept. of Taxation	245.75
LCNB	1,202.63
Sowers	1,915.00
All State Fire	19.95
Total	\$24,720.09

Receipts

Ross County Aud.	MV	588.28
	Gas	10,618.26
	Permissive	1,040.00
State of Ohio	1 st ½ RE	18,151.92
Otarma		1,223.97
Ebright		450.00
Medicount		6,444.30
LCNB		24.84
Total		\$ 38,541.57

Motion by Marvin Garrison and 2nd by Russell Junk to accept the retirement as squad captain Rhonda Cheesebrew effective July 1, 2020. Vote 2-0 in favor of motion.

A discussion was held concerning graves that were transferred to Gary Lunde in June or 2007 but not recorded in deed book at cemetery. Subsequently these grave were sold again in in 2020 to Helen Scaggs. There have been monuments put up by Scaggs that will need to be move all at the township's expense. MS Scaggs will be contacted to let her know of the mistake. There are no remains in these two graves.

President _____

Clerk _____



RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

The Board of Trustees met in regular session June 16, 2020. All Trustees being present. The minutes of the June 2, 2020 were approved as presented. ²⁰

Rhonda L. Cheesebrew	312.80
Steven M. Core	776.47
Matthew Cunningham	55.41
Chad Forby	183.67
Marvin Garrison	740.59
Amy Glandon	305.18
Shawn R. Harper	229.58
Ashley Hill	88.55
Harry B. Junk II	855.53
Russell A. Junk	431.20
Joshua Kidder	73.88
Anna McGowan	294.15
Kevin Pancake	458.74
Lowell Pollock	92.11
Caleb Uhrig	17.61
Kimberly Woodruff	23.09
Lightle Enterprises	61.20
DTB	190.00
Bound tree	195.75
Central Auto	11.98
Melvin Stone	55.38
Frankfort Hardware	394.53
SBH	100.00
Cintas	101.43
Ross Co. Water	22.89
Verizon	14.18
Rhonda Cheesebrew	135.00
Chillicothe Telephone	440.96
BWC	294.64
All State Fire and Security	1,567.94
Thomas Gas	161.70
Tow Path	1,047.06
Roy Delaney	798.46
Ira Bernard	150.45
Wayne Mosley	402.15
Ashley Hill	1,105.81
Caleb Uhrig	858.76
EMP	72.73
Modern Office Methods	88.65
Sowers	1,745.00
EMP	1,199.53
Visa	53.80
Total	\$ 16,206.54
Receipts	
Ross Co Auditor	Local Govt 2,443.81
	Gov. Deals 5,878.00
	MV 1,338.33
	Gas 8,292.76
	Permissive 1,442.50
Hill Funeral Home	200.00
Haller	450.00
Ebright	1,450.00
Deerfield Twp	1,000.00
Total	\$ 22,495.54

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

Emily Schmidt of the Ross Co. Sheriff's office visited for any township updates for the Sheriff. ²⁰
 Noting was reported at this time.

Motion by Steve Core and 2nd by Marvin Garrison to rehire as seasonal help Caleb Foglesong to be paid \$9.00 per hour from the cemetery Fund. Vote 3-0 in favor of motion.

Motion made by Marvin Garrison and 2nd by Steve Core approving resolution to proceed with Fire levy on the November 3, 2020 ballot. Vote 3-0 in favor of motion.

Motion to accept funds from the Cares Act SB 310 Coronavirus Relief funding and approve to set up a new fund for these proceeds was made by Marvin Garrison and 2nd by Russell Junk. Vote 3-0 in favor of motion.

A motion was made by Steve Core and 2nd by Russell Junk to purchase a Ford Extended service contract from Vallery Ford for the new squad. The contract is for 84 months or 125,000 miles whichever comes first in the amount of \$5,000. Vote 3-0 in favor of motion.

A motion was made by Steve Core and seconded to Marvin Garrison to enter executive session at 7:40 to discuss the employment of township personnel. Vote 3-0 in favor of motion.

Exited executive session at 7:55.

A motion was made by Marvin Garrison and 2nd by Steve Core to hold a special meeting on Thursday July 2nd 2020 to discuss the employment of a township employee. A request to enter executive session will be made to discuss the same. The meeting will be may also be used to discuss other information that may be necessary in session. Vote 3-0 in favor of motion.

President Marvin Garrison Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

The Board of Trustees met in Special session July 2, 2020 at 7:00 pm. All Trustees being present. The Fiscal Officer was not in attendance.

Also in attendance were Chief Shawn Harper, Asst. Chief Chad Forby and Kevin Pancake.

A motion was made by Steve Core and 2nd by Russell Junk to enter into executive session at 7:07 pm with all the above attending the session for the Consideration of the appointment, discipline, dismissal, employment, promotion, demotion or compensation of a public employee.

Executive session ended at 7:41 pm

No other business was conducted.

President plain C. Don

Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session July 7, 2020. All Trustees being present. The minutes of the June 16, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	11,393.08
SBH	294.50
Tow Path	715.30
R.D. Holder	993.86
EMP	517.31
OTARMA	115.00
Frankfort Hardware	200.39
Brown Sanitation	300.00
Madru Plumbing	100.00
Medicount	483.33
South Central Power	493.00
AEP	123.50
Valero	194.12
Teleflex	562.50
Baxla	373.45
Stryker	248.02
Vallery Ford	5,000.00
Ira Bernard	335.72
Roy Delaney	406.51
Ashley Hill	1,105.60
Caleb Foglesong	55.59
Caleb Uhrig	834.98
Wayne Mosley	476.40
Tow Path	870.55
Bound Tree	519.26
OPERS	3,382.94
Ohio Dept. of Taxation	269.71
LCNB	1,357.58
Sowers	3,290.00
All State Fire	19.95
Green and Sons	76.82
Chillicothe Telephone	440.96
Lewellen's	58.00
Ross Co Water	22.89
BWC	294.64
Total	\$39,062.08

Receipts

Total \$

Ashley Hill was present to file a Letter of Grievance concerning recent disciplinary action against her. The letter was given to the Trustees. The trustees let her know it would be reviewed and taken under advisement. No action taken.

Chaz Kottenbrook of Franklin Township attended to inform the Trustees that they will not be purchasing the squad that was offered to them for sale.

The board was informed that ODJFS has determined that Roy Delaney has been awarded unemployment benefits. The Trustees will appeal this due to him not being without work or being laid off.

A motion was made by Steve Core to enter into executive session at 8:00pm for the discussion of employment and discipline of a Township employee. 2nd by Russel Junk Vote 3-0 in fav or of motion.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Executive session ended at 9:45 pm.

A motion was made by Marvin Garrison to remove the 2-week suspension of Ashley Hill and bring her back to work Wednesday July 8, 2020 and to pay her for the day she was off. This final ruling will be contingent upon a final review. Her file should reflect two verbal warnings for two different occurrences. Due to the fact the Trustees did not have access to the employee file the Grievance has not been completely closed until the review has been completed. Once reviewed a final decision will be rendered. Motion 2nd by Steve Core. Vote 3-0 in fav or of motion.

A discussion was held to see if the Trustees would like for Medicount to send a survey to patients attended to by the EMS. The cost of this survey would be \$1.75 each. No action was taken.

A motion was made by Steve Core and 2nd by Marvin Garrison to name Rhonda Cheesebrew as Squad Captain starting July 8, 2020. Vote 3-0 in favor of motion.

President _____ Clerk _____

President Ma C. Dan Clerk [Signature]

President _____ Clerk _____

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

The Board of Trustees met in regular session July 7, 2020. All Trustees being present. The minutes of the June 16, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	11,393.08
SBH	294.50
Tow Path	715.30
R.D. Holder	993.86
EMP	517.31
OTARMA	115.00
Frankfort Hardware	200.39
Brown Sanitation	300.00
Madru Plumbing	100.00
Medicount	483.33
South Central Power	493.00
AEP	123.50
Valero	194.12
Teleflex	562.50
Baxla	373.45
Stryker	248.02
Vallery Ford	5,000.00
Ira Bernard	335.72
Roy Delaney	406.51
Ashley Hill	1,105.60
Caleb Foglesong	55.59
Caleb Uhrig	834.98
Wayne Mosley	476.40
Tow Path	870.55
Bound Tree	519.26
OPERS	3,382.94
Ohio Dept. of Taxation	269.71
LCNB	1,357.58
Sowers	3,290.00
All State Fire	19.95
Green and Sons	76.82
Chillicothe Telephone	440.96
Lewellen's	58.00
Ross Co Water	22.89
BWC	294.64
Total	\$39,062.08

Receipts

Anthem	1,130.44
Ebright	1,000.00
Woodyard Funeral Home	1,000.00
Colean Brunner	801.00
Total	\$ 3,931.44

Ashley Hill attended to discuss grievance she filed. She was informed the Trustees were waiting to hear back from the Ross County Prosecutor.

Matt Cunningham questioned why squad was not fully stocked with medications at all times. He also expressed his concern with management of the fire and EMS as well as noted there are persons that he will not make calls with.

A motion was made by Marvin Garrison and 2nd by Russell Jun to follow the requirement of masks in any property owned by the Trustees to stay within the state guideline requirement. Vote:3-0 in favor of motion.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

A motion was made by Marvin Garrison to enter executive session to discuss the employment of a township employee. 2nd by Steve Core. Entered at 8:00. Executive session ended at 8:50 pm.

No other action was taken.

President Man C. Sen Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ Concord Township Trustees _____ 20____


The Board of Trustees met in special session July 28, 2020 at 7:00 PM at the Township Fire house. All Trustees being present.

A motion was made by Steve Core and seconded by Russell Junk to approve the Assurances relating to real property acquisition allowing the Board of Trustees to proceed with the Grant application with the USDA for work on Fout and McDonald Hill roads. Vote 3-0 in favor of motion.

A motion was made by Steve Core and 2nd by Marvin Garrison to enter executive session to discuss employment of township personnel at 7:02 pm. Vote 3-0 in favor of motion.

Exited executive session at 8:00 pm.

No other action was taken.

President _____ Fiscal Officer  _____

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

The Board of Trustees met in regular session August 18, 2020. All Trustees being present. The minutes of the August 4, 2020 meeting were approved as presented. The following bills were approved for payment.

Rhonda Cheesebrew	242.37
Steven M. Core	713.62
Matthew Cunningham	184.70
Shawn R. Harper	229.58
Joshua Kidder	92.35
Harry B. Junk II	898.21
Russell A. Junk	431.20
Anna McGowan	352.42
Marvin Garrison	740.59
Kevin Pancake	458.74
Chad Forby	183.67
Kimberly Woodruff	44.27
BWC	294.64
Baxla	112.08
Cintas	100.57
Ira Bernard	284.28
SBH	845.00
Caleb Uhrig	1,169.15
Ashley Hill	1,145.14
Roy Delaney	375.37
Wayne Mosley	496.40
Chillicothe Telephone	450.65
Weedoowindoze	232.00
Verizon	28.46
Central Auto	29.99
Thomas Gas	193.05
Sowers	1,070.00
Total	\$ 11,398.50

Receipts	
Ross Co Aud. Gas	11,606.76
\Local Govt	3,043.00
Concord EMS	4,433.00
Kirkpatrick	450.00
Teresa Franklin	800.00
Melany McCabe	1,200.00
Ebright	550.00
Total	22,082.76

Dwight Garrett, candidate for Ross Co. Commissioner attended the meeting.

It was note that the ODJFS awarded temporary unemployment to Roy Delaney after appeal by the Trustees.

Due to an injury Roy Delaney will be on light duty 8-17-2020 to 8-27-2020. Due to the township not having any duties that are light duty Roy will not be working during this time due the risk of making his condition worse.

Motion by Russell Junk and seconded by Steve Core to grant permission to Jeff Ackley to put in the foundation for a monument in the Potters Field. This must be inspected by Township Personnel. Vote 3-0 in favor of motion.

President Man Adam Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session September 1, 2020. All Trustees being present.
The minutes of the August 18, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	11,392.96
Ohio Pharmacy Services	300.24
Stryker	56.39
EMP	248.90
SBH	491.00
All American Fire	398.74
Hardy Memorials	1,595.80
Melvin Stone	482.58
Medicount	740.76
South Central Power	594.00
AEP	123.89
Valero	83.01
Finley	57.40
Ira Bernard	331.04
Roy Delaney	385.74
Ashley Hill	1,099.38
Caleb Uhrig	1,169.15
Wayne Mosley	442.88
OPERS	4,435.74
Ohio Dept. of Taxation	263.56
LCNB	1,362.14
Sowers	975.00
Total	\$27,146.92

Receipts

Ross Co Auditor	MV	2,043.80
	Perm	3,012.50
	2 nd half RE	116,429.96
Ebright		450.00
Total		\$ 121,936.26

The meeting was attended by Chad Forby and Eric Stanton to discuss the upcoming levy. Eric also turned in a copy of the 7-1-19 to 7-1-20 financial statement for the association.

At the request of Kevin Pancake the siren system and Radio purchased but never used will be sold to Ross Co EMS for the price it was purchased for in the amount of \$975.00 Motion by Russell Junk and 2nd by Steve Core. Vote 3-0 in favor of motion.

At the request of Kevin Pancake a request to purchase camera cleaning attachments was approved up to \$400.00. Motion by Steve Core and 2nd by Marvin Garrison. Vote 3-0 in favor of motion.

At the request of Kevin Pancake Melissa Carter of the OSU extension center will help develop the Township web page at no cost to the Township. Motion by Steve Core and 2nd by Russell Junk. Vote 3-0 in favor of motion.

Kevin Pancake gave some statistics of the number of EMS runs that were requested and the number of runs that were made. There were 53 calls and 28 were covered. There is a 47% participation rate for the 17 EMT's that are on the roster. Most of the runs that were deferred were outside of the daily staffing times.

A motion was made by Steve Core and 2nd by Marvin Garrison to start immediately having all footers placed by Hardy Memorials. All billings will be made by Hardy after an application is made. The Township will add an administrative fee of \$25.00 per footer to cover costs. Vote 3-0 in favor of motion.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

At the request of Ashley Hill, the board was asked to go into executive session to discuss her employment with the Township. Motion was made to enter at 7:42 pm by Steve Core and 2nd by Russell Junk. Vote 3-0 in favor of motion.

Exited executive session at 8:25 pm.

No other business was conducted.

President Man C. Sam Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session September 15, 2020. All Trustees being present, except Russell Junk who was excused. The minutes of the September 1, 2020 meeting were approved as presented. The following bills were approved for payment.

Joshua Burdett	18.47
Rhonda Cheesebrew	242.37
Steven M. Core	713.62
Matthew Cunningham	129.29
Shawn R. Harper	229.58
Joshua Kidder	36.94
Harry B. Junk II	898.21
Russell A. Junk	431.20
Anna McGowan	281.99
Marvin Garrison	740.59
Kevin Pancake	458.74
Chad Forby	183.67
Lowell Pollock	69.15
Kimberly Woodruff	44.27
BWC	294.64
Baxla	79.25
Ross Water	23.58
Pickaway Ross JVSD	1,587.00
Ira Bernard	64.56
Cintas	80.80
ODJFS	518.19
Breathing Air Systems	533.14
Caleb Uhrig	1,169.15
Ashley Hill	1,087.87
Roy Delaney	705.64
Wayne Mosley	436.18
Chillicothe Telephone	450.65
Pennicare	87.00
Nutrition Ag	42.11
Central Auto	238.85
All State Fire and Security	72.95
Frankfort Hardware	78.48
EMP	1,009.32
Thomas Gas	406.52
RD Holder	739.61
All American Fire	2,704.60
Sowers	1,395.00
Total	\$ 18,283.21

Receipts	
Ross Co Aud. Coronavirus II	12,685.30
MBI	10,438.35
LCNB	23.52
Ebright	775.00
Jeff Davidson	200.00
Shelley McMannus	400.00
Total	24,522.17

David Jeffers, candidate for Ross County Treasurer attended.
James Lowe, candidate for Ross County Commissioner attended.
Chaz Kottenbrook attended.

Steve Core talked more about having all footers installed by Hardy Memorials. Steve is to speak with Hardies and report back.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

A motion was made by Steve Core and 2nd by Marvin Garrison to accept the rates and amounts as approved by the Ross County Budget Commission. Vote 2-0 in favor of motion.

Kevin Pancake attended to speak about the upcoming levy. In addition, Kevin is to check into the purchase of sanitation stations for the buildings of the township to be paid from Cares Act.

Motion was made by Marvin Garrison and 2nd by Steve Core to enter executive session to discuss employment of a township employee at 7:47 pm. Vote 2-0 in favor of motion.

Left executive session at 8:08 pm.

No other action

President Alan C. Bam Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session October 6, 2020. All Trustees being present. The minutes of the September 15, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	11,393.08
Central Auto	26.29
Ross Co. Water	23.58
EMP	248.90
SBH	312.50
All American Fire	19.95
Chillicothe Telephone Co	450.89
Bound Tree	107.50
Brown Sanitation	300.00
Medicount	798.85
Pickaway Ross	924.00
Harry B. Junk li	92.50
South Central Power	631.00
US SAFETY Gear	529.00
EMP	774.35
AEP	131.89
Modern Office Methods	88.65
Valero	410.54
Baxla	166.77
Ira Bernard	241.69
Treasurer State of Ohio	150.00
Roy Delaney	479.15
Ashley Hill	968.65
Caleb Uhrig	1,169.15
Wayne Mosley	429.48
OPERS	3,229.82
Ohio Dept. of Taxation	326.55
LCNB	1,609.42
Sowers	1,648.00
Lewellens	58.00
Frankfort Hardware	262.27
BWC	294.64
Total	\$28,120.38

Receipts

Ross Co Auditor	MV	1,764.15
	Perm	2,555.00
	Local Govt	2,874.52
	Gas	12,117.12
Clarence Sheward		401.00
Ebright		900.00
Medicount		11,481.11
LVNC		26.29
Total		\$ 32,129.19

Josh Walter of DTB attended to discuss the purchase of various Covid cleaning and sanitation supplies.

A lengthy discussion was held concerning the recent Pharmacy Board inspection. A new lock was put on the office door that holds the medical safe. A determination request has been sent to Dr Hill, medical advisor about the storage of pass codes/ keys to various locks. Two new thermometers will be put in the two squads to determine the proper temperature for medicines stored in the squads.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-6094 FORM NO. 10148

Received hold harmless from Community Action to use the meeting room to accept HEAP applications. 20

A motion was made by Russell Junk and 2nd by Steve Core to layoff Wayne Mosley on 1-30-20. Vote 3-0 in favor of motion.

Chaz Kottenbrook attended.

Motion by Steve Core and 2nd by Marvin Garrison to purchase a blade sharpener. Vote 3-0 in favor of motion.

A motion was made by Marvin Garrison and 2nd by Russell Junk to purchase a Kubota all purpose vehicle to be used for both the road and in the cemetery from Green and Sons for \$18,298 and paid with the Coronavirus Relief funds. The one we have now is in poor shape and we need to continue to social distance our employees in response to the CDC. The Trustees do not want employees to have to use personal vehicles to perform work for the township. By doing this, employees will not have to have two in any vehicle. Vote 3-0 in favor of motion.

Motion to enter executive session by Steve Core at 8:45 pm and 2nd by Marvin Garrison to discuss employment and possible discipline measures of employees. Vote 3-0 in favor of motion. Left executive session at 9:10 pm. No further action took place.

President Man C. Gorman Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held The Board of Trustees met in regular session October 20, 2020. All Trustees being present, except Steve Core who was excused. The minutes of the October 6, 2020 meeting were approved as presented. The following bills were approved for payment.

Rhonda Cheesebrew	295.19
Steven M. Core	713.62
Matthew Cunningham	166.23
Shawn R. Harper	229.58
Ashley Hill	110.69
Joshua Kidder	36.94
Harry B. Junk II	898.21
Russell A. Junk	431.20
Anna McGowan	176.35
Marvin Garrison	740.59
Chad Forby	183.67
Kevin Pancake	458.74
Lowell Pollock	46.17
Caleb Uhrig	17.61
Kimberly Woodruff	44.27
AEP	122.17
RD Holder	848.11
Trugreen	3,695.00
Green and Son	18,299.00
PNN	14,062.00
All State Fire	170.00
Cintas	80.80
ODJFS	346.00
Halcore	140.47
Ross Co Engineer	11,806.00
Caleb Uhrig	858.76
Ashley Hill	1,039.15
Roy Delaney	354.59
Ira Bernard	433.90
Wayne Mosley	381.50
Buckeye Propane	279.49
Milliken Construction	106.00
Tres. State of Ohio	1,524.00
Nutrition Ag	131.25
Bound Tree	63.32
Lowell Pollock	85.47
Bob's Welding	195.00
EMP	86.32
Thomas Gas	294.15
Verizon	13.88
DTB	1,933.85
Sowers	1,295.00
Total	\$ 63,194.24

Receipts	
Ross Co Aud. Coronavirus III	122,161.17
Local Govt	2,566.51
Ann Murfitt	601.00
Fawcett	450.00
Total	24,522.17

Beth Workman, candidate for House district 92 attended and presented her platform for election. She also passed out a card for Beth Janes Neal, candidate for Ross County Commissioner.

RECORD OF PROCEEDINGS

Minutes of

Meeting

A motion was made by Russell Junk and 2nd by Marvin Garrison to inquire into the purchase of a 3/4 ton, extended cab, 4x4 automatic long bed under the state bid to be paid from the Cares Act Funds. It was determined early in the pandemic that the employees while working on the roads and other outdoor tasks should not be in the same vehicle with another employee so social distancing practices would be practiced. Due to some employees not having CDL endorsements their personal cars were and still are being used. This will also allow for individual tools and other items to be kept in the truck and not having to be handled by several employees. With the Coronavirus numbers in Ohio and our County now going red it is imperative to keep our employees distanced so service can be continued for our citizens. Vote 2-0 in favor of motion.

Motion made by Marvin Garrison and 2nd by Russell Junk to give Rhonda Cheesebrew, Squad Captain the permission to use Cares Act funds to purchase 1 Germicidal Enclosure UV Box for the sanitation of equipment used for EMS calls from DTB. Vote 2-0 in favor of motion.

Squad Captain Cheesebrew is waiting on confirmation that Cares Act Funds can be used for the purpose to purchase protective clothing and boots.

A request was made by Squad Captain Cheesebrew inquiring about the addition of a Medic Intermediate position. It is the understanding there is an individual who is an RN that would like to be considered for this, however there is nothing in the SOP addressing this. Before this can be added, Dr. Hill Medical director and The Ross County Prosecutor will need to approve this with duties and the changes that need to be made to the SOP. No action was taken.

The Trustees asked Squad Captain Cheesebrew about updating the SOP and it was indicated meetings have been held to update. Along those lines a motion was made by Russell Junk and 2nd by Marvin Garrison granting Dr. Hill permission to help to develop additional job duties, descriptions and to help craft a reporting structure both being at his request. Vote 2-0 in favor of motion.

A motion was made by Marvin Garrison and 2nd by Russell Junk to enter executive session to discuss the employment of township personnel. Rhonda Cheesebrew was asked to attend. Vote 2-0 in favor of motion. Entered at 7:45 pm. Rhonda Cheesebrew left at 8:20 pm.

Executive session ended at 8:40 pm.

No additional actions were taken.

President Man C. Jones Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held The Board of Trustees met in regular session November 3, 2020. All Trustees being present, except Steve Core who was excused. The minutes of the October 20, 2020 meeting were approved as presented.

The following bills were approved for payment

Payments

VSP	116.62
Anthem	9,596.80
Treasurer State of Ohio	12.30
All State Fire	19.95
SBH	1,035.00
All American Fire Equipment	1,161.94
Chillicothe Telephone Co	450.89
DTB	3,755.00
TL Doors	45.00
Medicount	806.70
Lowell Pollock	39.00
South Central Power	478.00
Valero	197.10
Ira Bernard	270.11
Roy Delaney	396.13
Ashley Hill	1,105.60
Caleb Uhrig	1,141.96
Wayne Mosley	99.17
OPERS	3,182.18
Ohio Dept. of Taxation	245.50
LCNB	1,244.96
Sowers	225.00
B&C	514.31
Total	\$26,139.22

Receipts

Ross Co Auditor	
State of Ohio	18,147.52
Medicount	7,094.70
LCNB	5.95
Total	\$ 25,248.17

The Trustees were informed the a BWC dividend was received in the amount of \$13,949.00

A motion was Marvin Garrison and 2nd by Russell Junk to enter into contract with Brosius, Johnson & Griggs, LLC for legal service related to Cares Act in the amount of \$1,500. Vote 2-0 in favor of motion.

Items to be applied for through this grant will be gathered and sent to Brosius, Johnson & Griggs, LLC for their opinion to see if they are eligible with Funding from Cares Act.

Kevin Pancake presented the following:

Overhead door at Station 1 has been repaired by TL Doors

Backflow at Station 2 has been tested

There may be a couple of cameras at St 1 that needs repaired or replaced.

Parking by Neighbor in back of St. 1. Blocking Door. A letter will be sent by Trustees asking not to park there.

A question was asked about HVAC in Old part of Station 1. No action.

A discussion was held about squad runs being made that have not been dispatched through Ross County 911. For tracking and documentation all runs are to be called into 911. Motion was made by Russell Junk and 2nd by Marvin Garrison that these procedures are to be followed immediately. Vote 2-0 in favor of motion.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

~~A discussion was held about the updating of the Standard Operating Procedures. Rhonda Cheesebrew, Chad Forby and Kevin Pancake were asked to have the updates completed by February 1, 2021.~~

Motion was made by Marvin Garrison and 2nd by Russell Junk to enter Executive Session to discuss employment of an Employee at 8:45 pm. Squad Chief Rhonda Cheesebrew was asked to join. Vote 2-0 in favor of motion.

Captain Cheesebrew exited executive session at 9:00 PM

Executive session ended at 9:10.

No additional action took place.

President Marvin C. Garrison Clerk [Signature]

RECORD OF PROCEEDINGS

Minutes of

Meeting

Concord Township Trustees

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held ²⁰
 The Board of Trustees met in regular session November 17, 2020. All Trustees being present.
 The minutes of the November 3, 2020 meeting were approved as presented. The following bills
 were approved for payment.

Rhonda Cheesebrew	259.88
Steve Core	713.62
Matthew Cunningham	73.88
Shawn R. Harper	229.58
Ashley Hill	132.82
Joshua Kidder	18.47
Harry B. Junk II	898.21
Russell A. Junk	431.20
Anna McGowan	141.13
Marvin Garrison	830.40
Chad Forby	183.67
Kevin Pancake	458.74
Adam Speerstra	17.71
Kimberly Woodruff	22.14
Ross Co Water	23.58
Houser and Son	124.86
Central Auto	1,811.79
Verizon	14.10
Cintas	98.72
Green Automotive	348.34
David Edgington	2,450.00
Harpers Garage	1,424.90
Caleb Uhrig	855.36
Ashley Hill	1,105.60
Roy Delaney	396.13
Ira Bernard	312.34
Frankfort Hardware	57.81
Harry B Junk II	162.29
BWC	295.96
Lightle Enterprises	79.06
Visa	158.90
Stryker	76.80
EMP	307.14
Thomas Gas	406.52
Sowers	750.00
Ross Co. Engineer	962.52
Total	\$ 16,509.31

Receipts	
Greg Cottrill	401.00
Ebright	450.00
Haller	450.00
John Hill	3,300.00
Ware	450.00
Summers Funeral Home	200.00
Kathryn Sever	300.00
BWC	13,949.00
Glenna Storts	800.00
Linda Grooms	1,000.00
Total	21,300.00

Motion was made by Marvin Garrison and 2nd by Russell Junk to pass resolution 11-17-20 approving the use and encumbrance of Coronavirus relief funds, consistent with the Coronavirus Aid, Relief and Economic Security Act. Vote 3-0 in favor of motion.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____
 A preliminary plat from PSPS surveying showed approximately 200 lots will be available once surveying is completed. ²⁰

The appraisal completed by CBIZ Valuation Group on site improvements of \$50,000 and greater was completed. This was provided by OTARMA at no cost to the Township. Previous values as used for insurance was \$1,962,000. Upon completion of the evaluation the value was determined to be \$2,002,000.

Chas Kottenbrook attended to ask if the individual he submitted a complaint against had been reprimanded and demanded a written apology. At that point he was asked by Rhonda Cheesebrew if he was talking about her and he answered yes. Chas indicated that he attended meetings as a citizens of Concord Township and not as a representative of Franklin Township he currently is part of. He indicated it was very inappropriate for Captain Cheesebrew to be calling members of his department about him attending meetings. Mr. Kottenbrook indicated that three of his peers were called by Chief Cheesebrew to defame his character and cause personal harm. Captain Cheesebrew indicated the only person she spoke to was Paul Minney and only brought this up after her original reason to call him had been taken care of. At that point Mr. Core asked Mr. Kottenbrook what he was wanting. Mr. Kottenbrook responded he wanted the Captain reprimanded and a written apology from her and if this was not done that he would take other measures with the Township. At that point Captain Cheesebrew told Mr. Kottenbrook there was no intent to cause him any defamation or harm and apologized for her action. Mr. Kottenbrook said he would not accept that and wanted it in writing. Mr. Core made a motion to send a copy of the minutes to Mr. Kottenbrook as written form and was seconded by Russell Junk. Vote was 2-0-1 in favor of motion with Marvin Garrison abstaining.

At 7:41 a motion was made by Steve Core to enter executive session for the purpose employment of a township employee. Rhonda Cheesebrew was asked to attend. Vote 3-0 in favor of motion. Executive session ended at 8:05.

At 8:06 a motion to enter executive session was made by Steve core to discuss employment of a township employee and 2nd by Russell Junk. Shawn Harper was asked to attend. At 8:15 Shawn left executive session. Executive session ended at 8:25.

No other business was conducted.

President Man C. Lane Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Meeting

Concord Township Trustees

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held ²⁰ The Board of Trustees met in regular session December 15, 2020. All Trustees being present.
 The minutes of the November 18, 2020 meeting were approved as presented. The following bills
 were approved for payment.

Rhonda Cheesebrew	242.37
James Corminsky	8.47
Steve Core	929.27
Matthew Cunningham	110.82
Roy Delaney	536.15
Shawn R. Harper	229.58
Ashley Cunningham	1,137.29
Joshua Kidder	36.94
Harry B. Junk II	1,507.57
Russell A. Junk	1,023.70
Anna McGowan	123.53
Marvin Garrison	1,076.28
Chad Forby	183.67
Kevin Pancake	458.74
Lowell Pollock	160.99
Caleb Uhrig	1,169.15
Joshua Burgett	18.47
Kimberly Woodruff	22.14
Ross Co Water	23.58
Buckeye Propane	324.34
Medicount	514.78
Valero	333.38
Buckeye Propane	142.13
Central Auto	221.48
SBH	40.50
Verizon	14.10
Cintas	77.76
ODJFS	432.50
Ag Pro	694.46
VSP	116.62
SBH	977.40
AEP	100.97
Harpers Garage	325.00
Bound Tree	147.88
Caleb Uhrig	858.76
Ashley Hill	1,105.60
Roy Delaney	228.56
Ira Bernard	354.42
Frankfort Hardware	1,287.55
All State Fire	19.95
Weedoowindoze	232.00
BWC	312.20
Vallery Ford	38,000.02
Horizon	450.89
Stryker	2.01
EMP	406.22
South Central Power	825.25
Worley Supply	2,661.03
Thomas Gas	193.05
Brosius, Johnson and Griggs, LLC	385.00
Bound Tree	130.84
Sowers	1,350.00
DTB	1,400.00
OPERS	2,988.23
LCNB	1,165.00
Ohio Dept of Taxation	239.14
Anthem	7,905.59

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR STATE OF OHIO 15-8094 FORM NO. 10148

Ira Bernard	166.46	
Sowers Lawn Service	425.00	
Held		20
Buckeye Propane	215.83	
Lewellen's	58.00	
Total	\$ 76,826.61	

Receipts

Ross Co. Aud Siren purchase	950.00
Cares Act IV	13,581.97
Local Govt	2,666.13
MV	1,620.82
Gas	11,790.31
Permissive	2,222.50
Cigarette Tax	37.31
Homestead	269.71
Paul Cottrill	1,201.00
Ebright	450.00
Medicount	4,325.83
Ebright	450.00
David Lee	851.00
Ware	550.00
Guy Ganes	801.00
LCNB	5.86
Medicount	240.66
Total	\$42,014.10

The regular meeting for December 1, 2020 was cancelled.

At 7:02 pm a motion was made by Marvin Garrison and 2nd by Steve Core to enter executive session to discuss pending litigation with council. Vote 3-0 in favor of motion. Left executive session at 8:06 pm. And reconvened into regular session.

A Motion was made by Marvin Garrison and 2nd by Steve Core to have Nourse to spray on bed liner in new Ford Truck for approximately \$650.00. Vote 3-0 in favor of motion.

A motion was made by Steve Core and 2nd by Russell Junk to change the meeting times as follows. The reorganizational meeting will be held during the regular meeting January 5, 2020 as normal. Starting in February 2020 the Trustees will meet once monthly on the 3rd Tuesday at 7:00 pm in the Township Firehouse at 27 W. Springfield St. Vote 3-0 in favor of motion.

Anna McGowan attended to dispute why she should not be suspended and that the Trustees did not follow Article XIII Section 1.3. of the Standard Operating Procedures. Anna was asked if she would like to discuss this in executive session? She indicated it was up to the Trustees. She was informed it was her choice and she said no. She was also informed that any statements she made would be part of the minutes. Again Anna stated that was fine. The Trustees informed her this was not a Rule or Regulation of the Township, rather it was a moving violation. Anna was informed that the driving suspension would be upheld however if she wants to run and participate in the squad she could still make runs, just not drive. At that point she became very agitated, said "The Trustees were discriminating against her because of her age" and said "I will have to contact the EEOC". She exited the meeting at 8:19 pm. After she left the meeting the Trustees stated this could have been a very tragic situation that could have had negative impacts to the patient, the four EMS members and those traveling on US RT 23. Motion to uphold the suspension of driving privileges indefinitely, pending response of the Ross County Prosecutor, and to allow Anna to make runs was made by Steve Core and 2nd by Marvin Garrison. Vote 3-0 in favor of motion.

A motion was made by Steve Core and 2nd by Marvin Garrison to allow JAFLO, Inc to park their tree trimming trucks at the township lot as long as they are not in the way of township vehicles entering and exiting the lot. They are a subcontractor of South Central Power doing work in the area. In consideration they will trim some trees in the cemetery as needed at no cost. Vote 3-0 in favor of motion.

President Man C. Dan Fiscal Officer [Signature]

RECORD OF PROCEEDINGS

Minutes of

Concord Township Trustees

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

The Board of Trustees met in regular session January 7, 2020. All Trustees being present. The minutes of the December 17, 2019 meeting were approved as presented.

The reorganizational meeting was held. A motion was made by Steve Core and seconded by Russell Junk for the following slate of officers;

Marvin Garrison, President

Russell Junk, Vice President

Steve Core, member of board.

It was also determined the meeting times would not change from the 1st and 3rd Tuesday each month at 7:00p.m. at the firehouse in Frankfort. Vote 3-0 in favor of motion.

The Amended certificate as turned in to the Ross County Auditor is \$1,165,268.78 and the appropriation resolution is for \$1,158,380.34.

Purchase orders 1-2020 to 66-2020 and blanket certificates 1-2020 to 22-2020 were approved and signed.

A motion by Marvin Garrison and seconded by Steve Core to change the payroll certification, health and vision insurance percentages for the Trustees as follows:

General 15%

Road and Bridge 75%

Fire and EMS 10%.

The Fiscal Officers will remain unchanged. Vote 3-0 in favor of motion.

Motion by Marvin Garrison and seconded by Russell Junk to accept the following salary schedules for 2020.

Shawn Harper \$250.00 per month

Chad Forby 200.00 per month

Kevin Pancake 350.00 per month

Rhonda Cheesebrew 275.00 per month

Ashley Hill 16.50 per hour to start with first payroll in February

Caleb Uhrig 18.50 per hour to start with first payroll in February

Roy Delaney 12.00 per hour

Ira Bernard 12.00 per hour

Paramedic Stipend 25.00 per run

EMT, First responder,

Driver 20.00 per run. Vote 3-0 in favor of motion

The following bills were approved for payment

Payments

VSP	116.62
Martin Givens Excavating	20,680.82
Anthem	11,132.37
Ross Co Water	22.89
South Central Power	615.00
Health Care Logistics	96.72
Valero	371.25
Ira Bernard	222.35
Roy Delaney	21.25
Ashley Hill	1,043.71
Caleb Uhrig	858.38
Treasurer State of Ohio	762.00
Ross Co. EMA	100.00
Verizon	14.10
Snap On	255.00
Lewellen's	58.00
South Central Power	718.00
AEP	117.47
Harpers	429.80
Buckeye Propane	563.10
Lightle Enterprises	415.00
BWC	294.64