

CONCORD TOWNSHIP TRUSTEES CEMETERY RULES

Section 517.11 and section 517.06 of the Ohio Revised Code provides the Trustees authority to make rules and provide for the protection and preservation of cemeteries under its jurisdiction. The following rules were passed 10-17-2023 and taking effect 11-1-2023.

1. Visitors are expected to respect the solemnity of the Cemetery and to strictly observe the rules which have been established by the Concord Township Board of Trustees.
2. Cemeteries under the ruling of the Concord Township Board of Trustees are open every day from sunrise to sunset. Entry during the times the cemeteries are closed will be considered trespassing.
3. Cemetery office and staff are open Monday through Friday from 7AM to 4PM.
4. The Concord Township Board of Trustees and cemetery staff are not responsible for damages to headstones, vases, monuments, or monument foundations resulting from ordinary hazards, vandalism or natural causes. Such items are personal property. Therefore, the memorial should be insured under the lot holder's homeowner's insurance policy.
5. The right is reserved to regulate the method of decorating lots so that uniform beauty may be maintained. The uses of boxes, shells, toys, metal designs or metal ornaments, glass or crockery jars and containers, plastic statues, wood or metal cases, wires, metal rods, coat hangers, wire arches and decorative stone shall not be permitted on any lot and such articles shall be removed by management.
6. Artificial flowers and grave blankets may be placed on graves during the non-mowing season of November 15th through March 15th.
7. Artificial flowers are permitted year around on top of the monument and at the sides of the monument in permanently placed vases only. Artificial flowers must be kept off the grass during mowing season of March 15th to November 15th.
8. Cemetery staff and Concord Township Trustees will not be responsible for ornamental items that have been placed on gravesites.
9. Plantings of live flowers and plants are to be made at the front side and the sides of the monuments only. Not to exceed 8" to 10" out from the foundation. Plantings which do not conform to this policy are subject to removal without prior notification. Cemetery staff and Trustees are not responsible for plants or flowers planted or placed on the lot.
10. Landscape designs, area of mulching or bedding may not exceed 8 to 10 inches away from the base of the headstone. Landscaping, mulching, or planting the gravesite in its entirety is not permitted.
11. Flowerpots of any material are to be placed at the sides of the monument only. Not to exceed 8" to 10" out from the monument.
12. No new trees or shrubs may be placed on gravesites. Existing trees, shrubs, bushes, or any other plants may be trimmed or removed at the discretion of the Trustees.
13. Shepard rods may only be used for flowers. Only one is permitted for each interment and placed at the sides of the monument only. Not exceeding 8" to 10" away from the monument.
14. Flag poles, flags, and banners are not permitted. The exception to this is the American Flag, Flag of the State of Ohio, EMS, Fire and other governmentally recognized subsidiaries.
15. Solar or any other lighting devices are permitted if they are placed within 4" of the sides of the monument only.

16. Any graves not maintained which have flowers, plants, lighting, trees, shrubs, or bushes overtaken by weeds or debris will be mowed down or removed by cemetery staff and/or Trustees and will not be replaced.
17. Coarse bark, colored stone, lava rock, or colored glass chips are not permitted to be used in landscaping for the purpose of mulch. Only fine, general, common wood mulch is to be used.
18. Permanently placed floral containers are permitted. Said containers can be placed at the sides of the monument. They can be placed on the monument or on concrete foundations at the side of the monument.
19. Permanently placed floral containers must be maintained by the lot owner. Such owner is responsible for the planting and upkeep of these containers as well as the removal of dead materials.
20. Cemetery staff and Concord Township Trustees reserve the right to remove any flowers, vases, flowerpots, or floral designs, when they detract from the beauty or interfere with the maintenance of the cemetery.
21. All monuments should be constructed of granite with depressed lettering.
22. No monument may be erected that is larger than 80" in height.
23. Any foundation to be put in cemeteries must be cleared by Cemetery Management or Township Trustees. Foundations for two-piece monuments must be at least 30" in depth. Foundations for markers must be at least 18" in depth. Foundations for plaques must be at least 4" in depth.
24. All footstones and veteran plaques must be flush with the ground.
25. Benches are permitted. Benches must be made of granite, concrete, or stone. Benches must be directly in line with the headstone or footstone row.
26. Statues are permitted and should be constructed of cement, granite, or stone. Statutes must be in line with the headstone or footstone row.
27. Homemade wooden grave markers/monuments of any kind, including crosses are not permitted. Fences and/or barriers of any kind are prohibited.
28. Veteran markers are to be placed at the head of veteran graves. If a private monument is used for a veteran at the head of the grave, veteran plaques may be placed on the back of the granite marker, or at the foot of said veteran grave.
29. If set in the ground, bronze veteran plaques will be placed flush with the ground at the head or the foot of the veteran grave.
30. Cemetery staff and Concord Township Trustees will not be responsible for foundations that have to be moved for burials.
31. No monument will be placed on any lot if there are existing debts to be paid to the Township by the lot owner.
32. All monuments are subjected to acceptance or rejection from the management. No such things should be displayed on monuments that could be deemed inappropriate for the cemetery.
33. The location and position of a monument being placed or erected on a lot shall be entirely subject to approval and under the supervision of cemetery management and Concord Township Trustees.
34. Each grave shall be permitted only two specific forms of memorialization. A headstone with a footstone is permitted. A headstone with a veteran plaque footstone is permitted.

35. Cemetery management will exercise all possible care to protect monuments, memorials, or ornaments, or any other structures placed on a lot. Management and Trustees disclaim responsibility for damage or injury beyond its reasonable control.
36. Should any memorial become unsightly, dilapidated, or a menace to the safety of person within the cemetery, the Management and the Trustees shall have the right to correct the condition, or remove the memorial, without prior notice. If deemed necessary in either case, the expense is at the responsibility of the lot holder.
37. Cemetery Management and Trustees reserve the right to repair, straighten, re-position, re-erect, or make any necessary changes to monuments in order to protect the beauty of the cemetery.
38. The management reserves, and shall have, the right to correct any error that may be made by its employees in the location or the placing of a memorial in the Cemetery.
39. All graves must be paid for in full at time of purchase.
40. When lots are sold back to the Township the sales price will be equal to the original purchase price of the grave. Lots in the "old part" may not be traded for lots in the "new part". The "new part" will be known as section 10, 11, 12, 13, & 14.
41. The cemetery will be open for interments from 8AM to 4PM Monday through Friday. Cemeteries are open for burials on Saturdays until 12PM upon appointment only. No burials or funeral will be conducted on Sundays or any of the 10 Federal Holidays(New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day) or the day after the Federal Holiday.
42. Saturday funerals include an additional \$100.00 charge. If a funeral service is scheduled on a Saturday and the funeral party is not in the cemetery by 12PM there will be an additional \$500.00 charge.
43. No interment of 2 or more bodies shall be made in one grave except in the case of a mother and a child or two infants in one casket.
44. Once the interment is finished and the grave is filled in or closed, the grave will be ground level.
45. When an interment is to be made in a lot, the location of such interment shall be designated by the lot owner. Shall the lot owner fail, or neglect such designation, the Management reserves the right to make the interment in a location designated by the management.
46. The Cemetery Staff and employees are the only ones permitted to open a grave.
47. The management shall exercise due care in making a disinterment and removal, but it shall assume no responsibility for any damage incurred to any casket or vault in making the disinterment and removal.
48. Any grave used for interments must be paid for in full before opening.
49. Cemetery staff reserves the right to require a notice of TWO BUSINESS DAYS for any interment or disinterment.
50. All interments or disinterments must be paid at the time, and in the manner, and upon the charges fixed by the Concord Township Trustees.
51. Besides being subject to these rules and regulations, all interments, disinterments, and removals, are made subject to the orders and laws of the Ohio Revised Code.
52. Concord Township Trustees or Cemetery Staff will not be responsible for burial permits, cremation certificates, or the identity of the deceased person to be buried. Burial permits and cremation certificates must be provided prior to interments.

53. The general care of the cemetery is to be assumed by the Concord Township Trustees and the cemetery staff. This includes cutting of the grass at reasonable intervals, and cleaning of the grounds so long as adequate funds are available.
54. The general care of the cemetery shall in no case mean maintenance, repair or replacement, of any memorial placed or erected upon lots.
55. Greenlawn Cemetery in Concord Township is the only cemetery that is open for lots to be sold.
56. No private cemeteries in Concord Township will be maintained by the Township.
57. No animals are to be buried in any cemetery.
58. No workman other than employees or trustees of Concord Township are permitted to work in cemeteries unless authorized by the management. Lot holders are permitted to have certain work done in accordance to cemetery rules and regulations at their own expense upon notification and approval of the Management.
59. The Trustees of Concord Township reserve the right to remove any items not covered in the above rules at its sole discretion without prior notice if it detracts from the beauty of the cemetery or if it presents danger to Township employees or visitors.
60. Cemetery deeds may not be gifted to out of township residents to avoid paying out of township rates.
61. Graves sold back to the township will be purchased from the owner at the cost of the original sale amount when it was purchased and will be sold back at the going rates.
62. All monument bases and foundations must be installed by a monument company.